

# CDS STAFF SCHEDULE (2011)

## Gina Willmore: Away

	FRONT RECEPTION	BACK RECEPTION	Lunch	1st CREDIT RELEASE	2nd CREDIT RELEASE	3rd CREDIT RELEASE	USA Invoicing	BANK
7.00 AM	Elena 7AM - 3:30PM	-	-	Elena 7AM - 3:30PM	-	-	-	-
7.30 AM	Elena 7AM - 3:30PM	-	-	Elena 7AM - 3:30PM	-	-	-	-
8.00 AM	Elena 7AM - 3:30PM	-	-	Elena 7AM - 3:30PM	-	-	-	-
8.30 AM	Sheena	Eleanor		Elena	Cordeliah	-		
9.00 AM	Sheena	Eleanor		Elena	Cordeliah	-		
9.30 AM	Sheena	Eleanor		Elena	Cordeliah	-		
10.00 AM	Sheena	Eleanor		Elena	Cordeliah	-		
10.30 AM	Eleanor	Maria	Sheena (15 mins. Break#1-10:30-10:45)	Elena	Cordeliah	-		
10.45 AM	Sheena	Eleanor	Maria(10 mins. Break#1- 10:45-10:55)	Elena	Cordeliah	-		
11.00 AM	Sheena	Eleanor		Elena	Cordeliah	-		
11.30 AM	Sheena	Eleanor	Elena	Cordeliah	No Backup	-		
12.00 PM	Eleanor	Maria	Elena/Sheena	Cordeliah	No Backup	-		
12.30 PM	Sheena	Maria	Evangeline	Cordeliah	Elena	-		
1.00 PM	Sheena	Maria	Evangeline	Cordeliah	Elena	-		
1.30 PM	Sheena	Eleanor	Cordeliah/Riolita/Patrizia/Maria(1:30-2:10)	Elena	No Backup	-		
2.00 PM	Sheena	Eleanor	Cordeliah/Riolita/Patrizia	Elena	No Backup	-		
2.30 PM	Sheena	Eleanor		Elena	No Backup	-		Cordeliah
3.00 PM	Eleanor	Maria	Sheena (Break #2 15 Mins(3:00 -3:15pm)	Elena	No Backup	-	Cordeliah	Patrizia
3.30 PM	Sheena	Eleanor	Maria(10 mins. Break #2- 3:30 -3:40pm)	Cordeliah	Elena	-		
4.00 PM	Sheena	Eleanor		Cordeliah	Elena	-		
4.30 PM	Sheena	Eleanor		Cordeliah	No Backup	-		
5:00-5:15PM		-		Cordeliah	-	-		
<b>Daily Lunch Schedule -</b>								
Cordeliah	1:30 PM	2:30 PM		* Elena- Bank Deposit at 3:00 PM Daily				
Elena	11:30 AM	12:30 PM		* Patrizia/Eleanor - Pick Up Mail at 11:00 AM Daily				
Evangeline	12:30 PM	1.30 PM		* Patrizia - Mail Drop Off at 4:45 PM Daily				
Gina	12:30 PM	1:30 PM						

